Q	八金	EC]	V 4 2051	erving	All of	Navar	ro Cou	nty a	ditie	<b>O</b> l	nin ound	g C	0 6 20	)21		
	MA	VXR.P	O COL	erving All of Navarro County a UNTY <sup>17229</sup> NWCR 3322 TFICE Frost TX 76641					(254) TAC	0/0	-3439	A Date	Date 4-30-2021			
AUDITOR'S OF				TFICE FIOSI 1X 70041						LD/	//UE	Invok	Invoice #			
Heating     Refrigeration     Commercial     Residential			Customer	ustomer. NAVARRO COUNTY JUSTICE CENTER										Complete Paid		
			Address -	3	Dispa	Dispatched - Arrived - Departed -										
				CORS	Arrive											
			Phone - PO# -								333	6 Depai				
Problem			Quantity	Part #		Description o						WH	Pri	Price		
A/c #4						-										
NOT WORKE			6	Debit: 101-512-445												
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					O#:	#: D	ttant.	5.7						-		
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	T															
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	. Serial			Manuf. ZICOSiege				U.S								
Unit 2	Air Handle Serial							Manuf.			_					
	Volts -	. 71	PH -	Manuf. Serial Unit Checki			1-4	141	unuy.		7					
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2nd After	Amb.	Suc.	Liq.	SH	SC	Amp Comp.	Amp Cd, Fan	Am Blw		up. Tir	Ret. Air	ΔT	-			
Descript	lon -	-	nd	700	W /	onta	-//		Total N	lateri	al					
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Breaken Tripal			april 1	3 Dapten Fou					Total Material After Discoun							
				pa	CHAR	150_1	OGU		Residential Tax							
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1 434, 1401	d Ot any	Other It							Service	Call						
Customer Signature													210	00		
X Della Koo.						V 5/4/21				Sub-Total  Commercial Tax						
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Texas Department of Licensing a P.O. Box 12157 Austin TX. 1(800				nd Regulation						Shipping Total				D'		
r.O. BUX	/ / /	Austin 1	(000)	003-9202	-1	1			- 3,01				20			
<b>V</b>	10	NE	Ill	_	214	21										



## RECEIVED

## NAVARRO COUNTY AUDITOR'S OFFICE MAY 0 6 2021

300 W 3<sup>rd</sup> Ave, Suite 4
Corsicana, Texas 75110
e-mail: auditor@navarrocounty.org

NAVARRO COUNTY
AUDITOR S OF Kaya-Martin. Assistant

Lisa Clay, Assistant Patty Wells, Assistant

Terri Gillen, County Auditor

Phone: (903) 654-3095

Fax: (903) 654-3097

Jan Wise, Administrative Assistant

	INTEROFFICE MEMO				
Γhe att	ached item is being returned for the following reasons:				
X	Item incurred before purchase order issued				
٥	Purchase order number is inconsistent with invoice				
	Amount billed does not match the purchase order				
	Vendor on purchase order does not match invoice				
	Insufficient documentation to process payment				
	Signature or date not present				
	Budget Account Number (Line Item) is missing – Acct #				
	Insufficient budget				
	Payment Request inconsistent with County Policy				
	Other				
This no	provide the additional documentation or explanation necessary to process this payment request. tice must remain attached to the payment request.				
Addition	nal explanation: Reg. did not get sent over on Fri. The work				
The Department Head or Elected or Appointed Official must sign this form confirming notification hat the Navarro County Purchasing Policy was not followed on this purchase.					
1	Nono Steward 25-04 2021				

Date

Revised 06/24/19

**Signature**